

## **Library Board Minutes**

June 12, 2017

Bethlehem Area Public Library

President Cathy Reuscher called the meeting to order at 7:00 p.m.

ATTENDING: City – Jane Gill, Olga Negrón, Cathy Reuscher, Emil Signes, Julie Zumas

Bethlehem Township – Thomas Nolan

Fountain Hill – Annamarie Jordan

Hanover Township – Jack Nagle

Staff – Josh Berk, Brenda Grow, Liza Holzinger, Erin Poore

Other – Terence Faul (King, Spry, Herman, Freund & Faul), Elyse Geyer (Buckno Lisicky)

ABSENT: City – Marie Sterlein, Sharon Yoshida

Bethlehem Township – Janet Barry

The May minutes were approved in a motion made by Jack Nagle, seconded by Emil Signes, and passed unanimously.

The April financial report was approved, subject to audit, in a motion made by Jack Nagle, seconded by Olga Negrón, and passed unanimously.

### **DIRECTOR'S ORAL REPORT:**

1. The Summer Reading Program has begun and the library is very busy.
2. South Side Branch Manager, Brenda Grow, gave an update on the Branch. The Branch is open on Mondays again, and the Youth Services Librarian is now a full-time position. The Branch will receive 15 more Hotspots (mobile WiFi service) which is an extremely popular service.

### **REPORTS:**

1. City – none
2. Bethlehem Township – none
3. Fountain Hill – none
4. Hanover Township – none
5. Friends of the Bethlehem Area Public Library – none

**OLD BUSINESS:**

1. Emil Signes agreed to serve on the committee to review the employee manual.
2. The Strategic Planning Committee is reviewing demographic information.

**NEW BUSINESS:**

1. Section 5.01 of the By-laws was changed to read that all checks will be signed by “the Treasurer, or his designee, and by another member of the Board.”
2. Section 1.04 was discussed. The State Librarian affirmed that the Pennsylvania Library Code should be regarded as a guideline to the many and diverse public libraries in the Commonwealth. In a motion made by Jane Gill, seconded by Olga Negrón, and passed by majority, the By-laws will be changed to read “Bethlehem Area Public Library is guided but not controlled by Pennsylvania Library Code.”
3. In a motion made by Jane Gill, seconded by Olga Negrón, and passed by majority, Section 2.03 of the By-laws will be changed to read the Board of Trustees will consist of “seven members appointed by the City of Bethlehem, two members appointed by Bethlehem Township, one member appointed by Hanover Township, and one member appointed by the Borough of Fountain Hill.” The next U.S. census will be reviewed to determine if the numbers should change.
4. Thomas Nolan reminded the trustees to consider attending the Trustee Training opportunity scheduled for August 12.

Jack Nagle made a motion to adjourn. The meeting was adjourned at 8:00 p.m. The next meeting date is July 10.

Respectfully submitted,

Liza Holzinger, Staff